

The Maxton Board of Commissioners met in Special Meeting with the following members present:

Mayor Lillie McKoy
Commissioner Gladys Dean
Commissioner Patsy Hamer
Commissioner Ray Oxendine

Absent: Commissioner McLean and Mayor Pro Tem McLaurin

Staff present: Town Manager Katrina Tatum, Town Clerk Jacqueline Roberson and Finance Clerk Myra Tyndall.

CALL TO ORDER

Mayor Lillie McKoy declared a quorum present and called the June 25, 2007 Special Meeting of the Board of Commissioners to order at 11:00 a.m. for the purpose of budget planning and other matters of interest. Commissioner Dean gave the invocation.

Planning Session

Ms. Tatum discussed the 2007-2008 insurance proposals that were presented to the Board. Proposals were received from the following for health, life, dental and vision.

- North League of Municipalities Municipal Insurance Trust (MIT) – Their proposal consisted of several plans. Staff is currently looking at CarePlus Plan.
- The Ficklin Company
- JWB Insurance Group
- DT Stone Insurance Services

Ms. Tatum stated that staff will consider looking into 401k, possibly next year.

Recreation has not been changes from the discussion of previous sessions. Mayor McKoy asked about the activity expense line item. Ms. Tatum stated that those are the items that are planned. Staff was instructed to take the Easter Egg Hunt out. Equipment Expense 10-4300-0014: Rename the line item to Sound System.

Budget Message

User Fees - Ms. Tatum stated that the budget message shows a 3% increase in user fees. Council asked that staff rework the 3% increase to a 1.5% increase.

Long-term Debt – Staff kept what was previously listed. Newly created are the tractor mower and the street sweeper. Commissioner Dean asked if staff will look at some of the lender sources and renegotiate some of the fees. Ms. Tatum stated that we have some of the best rates – they were just spread out over thirty years.

Commissioner Dean asked about the Town's involvement with Rescue. Ms. Tatum stated that we own the building, but not the operational assets. Ms. Tatum also stated that the Town needs to look at how our water is being used. Staff is working on contracts for fire and rescue.

Ms. Tatum stated that the prior and current tax collection received line item is now separated and that penalties are a separate line item.

Ms. Tatum stated that in Fund 35 nothing is changed.

Ms Tatum stated that in fund 30 all the percentages are placed exactly where they should be. The sale of water previously included the sale of wastewater. That has been separated. Mayor McKoy stated that she would like to see a copy of the pay schedule.

Ms. Tatum stated that \$6,000 is recommended for the privilege license revenue. She also stated that there are vendors who have not been charged a privilege license fee in the past.

Motion to Approve the 2007-2008 Budget

Commissioner Dean motioned to approve FY 2007-2008 Budget and to adopt NCLM CarePlus as our preferred insurance plan. Commissioner Hamer seconded. The vote was unanimous.

Motion to Approve User Fee Increase

Commissioner Oxendine motioned to approve a User Fee increase of 1.5% instead of the recommended 3% as discussed. Commissioner Dean seconded. Question? Commissioner Hamer asked about the \$147,000 Capital Outlay. Ms. Tatum replied that it was Koonce, Noble and Associates and it was paid by the Town to Frank Horne. There was not grant money, just concessions from CSX. The vote was unanimous.

Budget vs. Actual

Ms. Tatum stated that there is a \$37,220 deficit in the General Fund and a \$56,695 deficit in the Sanitation Fund. She stated that most of that is the \$147,000. Commissioner Dean asked could we have appealed and she also asked how our accounts are paid. Ms. Tatum stated that the work was just about finished when she was bought in. We pay some 30 days, some 15 days and some on receipt. Commissioner Dean stated that if we are doing business and we have policies in place, we can explain our paying policy on contact with the vendor. Ms. Tatum stated that we are auditing some accounts now. Commissioner Dean discussed on-call pay for wastewater and public works asking if we have factored a cost for savings over the past year. Ms. Tatum stated that would be hard to figure. Ms. Tatum stated that we are looking at the company painting the water tower. We are researching to find the agreements.

Commissioner Hamer asked about the miscellaneous line item and overtime. Ms. Tatum stated that as previously mentioned, we have reduced that line item and will reduce it even more. It was a catch all for staff when they did not know where to put things. Ms. Tatum stated that police have to be paid overtime. Ex: A detective that is a supervisor and when Ms. Roberson and others are called out, we have to pay overtime. Mayor McKoy asked if we had spoken to Art Jackson about an office person for the NC STEP Program. Commissioner Dean stated that the program requires notes so they should pay scribes. Mayor McKoy stated that the 4th of July celebration is a Town of Maxton event. Commissioner Oxendine and Commissioner Dean stated that it was voted on to include in the budget. Mayor McKoy asked about the credit cards. Staff is in the process of having those changed. Commissioner Hamer asked if the only salary increases were the cost of living increases. Ms. Tatum responded that the cost of living increases were not the only increases. Commissioner Dean stated that she would like a copy of the new function codes for GASB 34. Ms. Tatum stated that we have to add two more digits to be GASB compliant.

Adjournment

Commissioner Dean motioned to adjourn at 12:45 p.m. Commissioner Oxendine seconded. The vote was unanimous.

Mayor Lillie A. McKoy

Town Clerk Jacqueline B. Roberson, CMC