

TOWN OF MAXTON
BOARD OF COMMISSIONERS TOWN MEETING
August 17, 2021 7:00 p.m.
Minutes

The Board of Commissioners of Maxton, North Carolina met in formal session in the meeting chambers of the Town of Maxton Town Hall located at 201 McCaskill Avenue Maxton, North Carolina at 7:00 P.m.

In attendance were: Mayor Paul G. Davis, Mayor Pro Tem Virgil Hutchinson, Commissioner Toni Bethea, Commissioner Elizabeth Gilmore, Commissioner Paul McDowell, and Commissioner Victor Womack.

Staff Present: Town Manager Angela Pitchford, Town Clerk Michael Cousar, Police Chief Na'Shayla Nelson, Public Works Director Preston McKenzie, Water and Wastewater Director Dennis Freeman, and Utilities Clerks Annie Baker and Leslie Maynard.

Formal Session: Call Meeting to Order- Mayor Paul G. Davis

Invocation: Commissioner McDowell

Adopt the Proposed Agenda

Mayor Davis request a motion to adopt the Proposed Agenda. Commissioner Womack made the motion and it was seconded by Mayor Pro Tem Hutchinson. The vote was unanimous and the motion carried.

Does any member have any known conflict of interest and appearances of conflict with respect to any matter coming before the board today? If so, please identify the conflict and refrain from any participation in the particular matter involved. NONE

Approval of Consent Agenda

1. Minutes from Board Workshop of July 20, 2021
2. Minutes from Board Meeting of July 20, 2021
3. Minutes from Board Special Meeting July 28, 2021
4. Tax Adjustments month of June 10 – July 14, 2021

Mayor Davis request a motion to approve the Consent Agenda. Mayor Pro Tem Virgil Hutchinson made the motion and it was seconded by Commissioner Paul McDowell. The vote was unanimous and the motion carried.

RECOGNITION:

1. Town recognizes new Utility Billing Clerks: Mrs. Annie Baker and Ms. Leslie Maynard.

PRESENTATION:

1. Southeast Regional Airport Authority - Airport Chairman Guy McCook/Assistant Director Seth Hatchell.

Southeast Regional Airport Authority's Chairman Guy McCook and Assistant Director Seth Hatchell briefed the Town Council on the airports approved 2021-2022 Operating Budget and future projects being undertaken by the airport.

2. Chapter 160D Unified Development Ordinance – Mr. David Richardson/Mrs. Janet Maynor, Lumbie River Council of Government.

Mr. David Richardson and Mrs. Janet Maynor briefed the Town Council on the Chapter 160D Unified Development Ordinance. Mrs. Maynor informed the Council that they would have to adopt a Text Amendment to the Zoning Ordinance and that it was only a temporary measure to comply with the Chapter 160D Unified Development Ordinance. She mentioned that a permanent solution must be in place to address the Chapter 160D Unified Development Ordinance and that the Towns' Land-Use/Comprehensive Plan must be updated by July 2022.

3. CDBG-NR Housing Grant - Mr. Bob Taylor, WithersRavenel.

Mr. Bob Taylor with WithersRavenel briefed the Town Council on the Community Development Block Grant Neighborhood Revitalization Program (CDBG-NR). The Town of Maxton propose to request funding from Commerce's CDBG-NR Program for scattered site housing rehabilitation. The proposed project will help meet some of the housing needs of the towns' low-income residents.

PUBLIC HEARING:

1. Chapter 160D Unified Development Ordinance.

Mayor Davis opened the Public Hearing on the Chapter 160D Unified Development Ordinance. The Public Hearing was held to inform the towns' residents of the towns' intend comply with the requirements of North Carolina Chapter 160D Zoning Ordinance. There were no comments made. Mayor Davis closed the Chapter 160D Unified Development Ordinance Public Hearing.

2. CDBG-Neighborhood Revitalization Program Housing Grant.

Mayor Davis opened the Public Hearing on the CDBG-NR Housing Grant.

Mrs. Charnette Murphy, 412 McCaskill Avenue Maxton, (267-207-54431). Ms. Murphy asked were the low income residents in certain areas the only residents that can take advantage of the grant funding or can anyone that needs it be available to receive the grant funding help also.

Mr. Bob Taylor of WithersRavenel told Ms. Murphy that the grant funding would be done by a scattered site approach. The scattered site approach would provide funds to low-income housing residents in multiple areas of the town. Mr. Taylor also mentioned that each house rehabbed could not exceed a \$40,000 threshold.

Ms. Murphy asked could homes that need over the funding threshold or be valued under the amount needed to fix the home still be able to receive the grant funding. Mr. Taylor said those cases would be looked at on a case by case basis, but the intent is to target as many homes for complete rehab with available funding.

Mayor Davis closed the CDBG-NR Public Hearing.

3. Water and Sewer Rate Increase.

Mayor Davis opened the Public Hearing on the Water and Sewer rate increase. The public hearing was held to inform the towns' residents of the towns' decision to increase water and sewer rates. Mayor Davis stated that the Water and Sewer rates would increase by five (5) percent, which would accumulate to a combined water and sewer rate increase of \$1.70. There were no comments made. Mayor Davis closed the Water and Sewer rate increase Public Hearing.

OLD BUSINESS:

- a) Water Policy Update.

Mayor Davis request a motion to approve Water Policy update. Commissioner McDowell made the motion and it was seconded by Mayor Pro Tem Hutchinson. The vote was unanimous and the motion carried.

- b) Water and Sewer Rate Increase.

Mayor Davis request a motion to increase Water and Sewer rates. Commissioner McDowell made the motion and it was seconded by Commissioner Womack. The vote was unanimous and the motion carried.

NEW BUSINESS:

- a) Adopt Ordinance for Proposed Text Amendments to the Zoning Ordinance to Comply with NCGS Chapter 160D.

Mayor Davis request a motion to adopt Ordinance for Proposed Text Amendments to the Zoning Ordinance to comply with NCGS Chapter 160D. Commissioner Paul McDowell made the motion and it was seconded by Mayor Pro Tem Hutchinson. The vote was unanimous and the motion carried.

- b) Adopt Consistency Statement for Chapter 160D Text Amendments to the Zoning Ordinance.

Mayor Davis request a motion to adopt the Consistency Statement for Chapter 160D Text Amendments to the Zoning Ordinance. Commissioner McDowell made the motion and it was seconded by Commissioner Womack. The vote was unanimous and the motion carried.

- c) Adopt Juneteenth as an Official Town Holiday.

Mayor Davis request a motion to adopt Juneteenth as an Official Town Holiday. Commissioner Paul McDowell made the motion and it was seconded by Mayor Pro Tem Virgil Hutchinson. The vote was unanimous and the motion carried.

- d) Approve Pest Control Contract.

Mayor Davis request a motion to approve Kill-It Extermination Co. Contract. Commissioner McDowell made the motion and it was seconded by Mayor Pro Tem Hutchinson. The vote was unanimous and the motion carried.

- e) Beautification Committee Application.

Mayor Davis request a motion to approve Mrs. Diane Dixon Beautification Committee Application. Commissioner Paul McDowell made the motion and it was seconded by Mayor Pro Tem Virgil Hutchinson. The vote was unanimous and the motion carried.

PUBLIC FORUM (2 MINUTES ONLY) NOTE: Please state your full legal name, address, and phone number the board & staff will not respond to individual comments or questions during the public forum. The appropriate staff member will follow up if needed.

Ms. Aggie Deese, 106 Smith Street Maxton. Ms. Deese stated her concern about how the outside of the Town Hall building looks and recommended the town put money in the budget to fit the building.

REPORTS

Police Chief:

- Calls for service in July 2021 were 1021 compared to 484 in July 2020.
- Police Department (Department) completed participation in the Youth Summer Job Program in conjunction with GMED.
- Students who volunteered at National Night Out were provided the opportunity to go on a field trip to Carowinds with the Department.
- Department completed 100 hours of training in the month of July 2021. One officers slated to begin field training, one dispatcher in training, officers completed state mandated training, and the Department and ALE have an injunction against a Maxton business.
- Residents asked to participate in the Neighborhood Watch Program
- Upcoming events: Department to assist Parks and Recreation with Annual Back to School event on August 28, 2021.
- Department has four patrol vehicles that are in need of replacement.
- Department equipment needs and remedies: body worn cameras, in-car cameras, tough-books in-car laptops, radar units, and tasers.
- A Government's Crime Commission Grant is submitted to the state for body worn cameras and software to store data.
- Department plans to distribute old technology and equipment that maybe an upgrade to other agencies.

Commissioner McDowell proposed the possible future scheduling of a hair show downtown for the residents and that his Church Community Center food distribution will be on Monday August 25, 2021, at 10 a.m. across from the Hardware store in town.

Commissioner Womack spoke about the community town cleanup on Saturday September 18, 2021, at 10. a.m., starting on Wilmington Street.

Mayor Pro Tem Hutchinson mentioned he would correspond with Mr. Bob Taylor of Withersravenel about seeking a grant to help revitalize downtown.

Commissioner Womack asked if the Town Attorney could look into the ordinances to address the unsightly downtown storefronts.

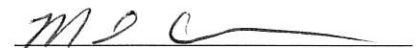
Mayor Davis mentioned the Recreation Committee's Back to School event to be held on August 28, 2021, at 11:00 a.m. in Beachum Park. He encouraged all attending the Board Meeting to support the event and the towns' youth.

ADJOURN

Mayor Davis request a motion to adjourn the meeting. Commissioner McDowell made the motion and it was seconded by Mayor Pro Tem Hutchinson. The vote was unanimous and the motion carried.



Mayor, Paul G. Davis



Town Clerk, Michael D. Cousar