**February 18, 2020**

**TOWN OF MAXTON**

**BOARD OF COMMISSIONERS MEETING**

**February18, 2020 7:00 p.m.**

**Minutes**

The Board of Commissioners of Maxton, North Carolina met in formal session in the meeting chambers of the Town of Maxton Town Hall located at 201 McCaskill Avenue Maxton, North Carolina at 7:00 p.m.

Attendees: Mayor Paul Davis, Mayor pro Tem Virgil Hutchinson, Commissioner Toni Bethea, Commissioner Elizabeth Gilmore, Commissioner Paul McDowell, Commissioner Victor Womack, Town Manager Roosevelt Henegan, (absent) Finance Myra Tyndall,(absent) Attorney Timothy Snead, Tax Collector Angela Pitchford, Town Clerk Jacqueline Johnson, Utility Billing Clerk Rosemary Wilkerson, Interim Police Chief Kelly Jacobs, Dennis Freeman Public Works Director

# **FORMAL SESSION Call Meeting to Order**- Mayor Paul Davis

**Invocation**- Commissioner Elizabeth Gilmore

**Does any member have any known conflict of interest and appearances of conflict with respect to any matter coming before the board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.**

**Adoption of Proposed Agenda**

Mayor Davis requested a motion to adopt the proposed agenda with amendment to add a closed session, Commissioner McDowell made the motion, seconded by Mayor Pro Tem Hutchinson. The vote was unanimous, motion carried.

## **Approval of Consent Agenda**

Mayor Davis requested a motion to approve the consent agenda Commissioner Womack made the motion, seconded by Mayor Pro Tem Hutchinson. The vote was unanimous, motion carried.

## 1. Minutes from Board Meeting of December 17, 2019

2. Tax Adjustments – NONE

**RECOGNITIONS:**  **NONE**

**OLD BUSINESS: NONE**

**NEW BUSINESS**

1. **East Coast Pyrotechnics, INC (Fire Works) Contract**

Mayor Davis requested a approve the East Coast Pyrotechnics, contract for the Maxton Independence Day celebration, Commissioner McDowell made the motion, seconded by Commissioner Gilmore. The vote was unanimous, motion carried.

**PUBLIC FORUM (2 MINUTES ONLY)** NOTE: Please state your full legal name, address, and phone number the board & staff will not respond to individual comments or questions during the public forum. The appropriate staff member will follow up if needed.

* Robert Macy resident of 307 North Florence Street, briefly mention he received a letter from the town in reference to his property, Mr. Macy sent a response back to the town requesting to meet with the Planning and Zoning Board and have not received a reply as of today.
* Louise Troy resident of 416 McNair Street, concern was how the downtown appearance of Maxton need to be improved, she mention what does it takes for the Town to get businesses in Maxton to create jobs for the citizens.
* Margaret Smith Resident of Rowland NC and owner of the B & M Carwash in the Town of Maxton, concern was a letter she had received in regard to her property taxes was sent to the wrong address and her account accrued extra court fees due to wrong address.

**REPORTS**

**Police**

Interim Police Chief Kelly Jacobs presented a brief overview of the Police Department activity from 01-01-2020-01-31-2020

* Incidents-35
* Arrests- 7
* Accidents-2
* Citations-2
* Civil Papers-13

**Manager**

* Town Manager Roosevelt Henegan briefly mention that in January 2020 he signed the agreement and updated the list of Authorized Representatives to contact for Emergency Assistance with Robeson County Emergency Services.
* As of date 42 applications has been received and Town Manager Henegan mention a retired police chief is working with him in reviewing the applicants and the will meet within a few weeks to narrow the applications down for interviews, hopefully the position will be filled by March.

**Commissioners**

* Commissioner McDowell briefly mention One Stop Early Voting Starts February 13, 2020 at the Maxton Gilbert Patterson Library during the following hours 2/13 thru 2/28. The Presidential Primary will be held on March 3rd 2020. Commissioner McDowell also mention the Lent Service will begin leading up to Easter Sunday
* Commissioner Womack briefly mention that the Robeson County Sheriff Department has job openings. Also trash continues to be a problem in town, he requested that the 71 bypass be checked once a week for trash also Wilmington Street.

**Mayor**

Mayor Davis mention that Town Manager Henegan has addressed in his report the many concerns in the town and working on making future progress. Lastly he thanked all the board members for working together.

**CLOSED SESSION**

Mayor Davis requested a motion to go into closed session, Commissioner Womack made the motion, seconded by Commissioner McDowell. The vote was unanimous, motion carried.

Closed session G.S. 143-318.11(a) (6)-to discuss personnel issues only and consult with Town Attorney. **Pursuant to North Carolina General Statue 143-318.11.  Closed sessions. (a)**Permitted Purposes. **(3)** To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Mayor Davis requested a motion to go back into session, Commissioner McDowell made the motion, seconded by Commissioner Womack. The vote was unanimous, motion carried.

**ADJOURN**

Mayor Davis requested a motion to a adjourn the meeting, Commissioner McDowell made the motion, seconded by Mayor Pro Tem Hutchinson, the vote was unanimous, motion carried

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Paul Davis, Mayor Jacqueline M Johnson, CMC