August 20, 2019

**TOWN OF MAXTON**

**BOARD OF COMMISSIONERS MEETING**

**August 20, 2019 at 7:00 p.m.**

**MINUTES**

The Board of Commissioners of Maxton, North Carolina met in formal session in the meeting chambers of the Town of Maxton Town Hall located at 201 McCaskill Avenue Maxton, North Carolina at 7:00 p.m.

Attendees: Mayor Emmett Morton, Mayor pro Tem Virgil Hutchinson, Commissioner Elizabeth Gilmore, Commissioner Paul McDowell, Commissioner Victor Womack, Commissioner James McDougald, Town Manager Roosevelt Henegan, (absent)Finance Myra Tyndall, Attorney Timothy Snead, Tax Collector Angela Pitchford, Town Clerk Jacqueline Johnson Utility Billing Clerk Rosemary Wilkerson, Detective Kelly Jacobs

# **FORMAL SESSION Call Meeting to Order**- Mayor Emmett Morton

**Invocation**- Commissioner Elizabeth Gilmore

**Does any member have any known conflict of interest and appearances of conflict with respect to any matter coming before the board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.**

**Adoption of Proposed Agenda**

Mayor Morton request a motion to adopt the proposed agenda Commissioner McDougald the motion, seconded by Commissioner Womack the vote was unanimous, motion carried

## **Approval of Consent Agenda**

1. Minutes from Board Meeting of June 18, 25 2019, July 11, 16 2019

2. Tax Adjustments –June 13, 2019 thru August 12, 2019

Mayor Morton request a motion to adopt the proposed agenda Commissioner McDowell the motion, seconded by Mayor Pro Tem Hutchinson the vote was unanimous, motion carried

**RECOGNITIONS –**Manager Roosevelt Henegan Jr.

Mayor Morton introduced the new Town Manager Roosevelt Henegan he began his duties as manager on August 1, 2019.

Mayor Morton also recognized Town Clerk Jacqueline Johnson as she has completed her training and now a Certified Municipal Clerk through the North Carolina Clerk Association.

**1)** **PUBLIC HEARINGS** - CDBG Grant Application

Mayor open the public hearing and briefly explained the CBDG grant application, no comments or questions were asked during the public hearing. Mayor Morton request a motion to close the Public Hearing, Commissioner Gilmore made the motion seconded by Commissioner McDowell the vote was unanimous the motion was carried.

**OLD BUSINESS:**

a) **Organize a DOT Transportation Plan Committee**

Mayor briefly discussed the DOT transportation plan. Manager Henegan, Commissioners Womack, Pro Tem Hutchinson, Dennis Freeman of Public Works and a member from the Planning and Zoning Board also will be chosen to serve on the committee. The first meeting will be Monday August at 2:00 p.m. at the Town Hall, Janet Robertson will conduct the meeting.

b) **2018 -2019 Audit Preparation –** Approve for the Finance Director to make necessary amendments and adjustments to prepare final documentation for the Auditor.

Mayor Morton request a motion for Finance Director to make necessary amendments and adjustments to prepare final documentation for the auditor. Commissioner Gilmore made the motion seconded

**NEW BUSINESS**

1. **Approval to submit CDBG-I Grant Application**

Mayor Morton request a motion to approve and submit the CDBG Grant Application. Commissioner Womack made the motion seconded by Commissioner McDowell the vote was unanimous the motion was carried.

1. **Approval of Resolution for CDBG-I**

Mayor Morton request a motion to approve the resolution for the CDBG-I Grant Commissioner Gilmore made the motion seconded by Commissioner McDowell the vote was unanimous the motion was carried

1. **Water Tank Much Needed Repairs/Painting**

Mayor Morton request a motion to approve the water tank interior repair to Southeast Paint Company in the amount estimated $98,200. Mayor Po Tem Hutchinson made the motion seconded by Commissioner McDowell the vote was unanimous the motion was carried

1. **Approval of Budget Amendment for Water Tank Repair**

Mayor Morton request a motion to amend the budget for the repair cost of the water tank. Commissioner McDougald made the motion seconded by Commissioner Womack the vote was unanimous the motion was carried

1. **Trim trees and remove under growth at cemeteries**

Mayor Morton request a motion to approve the contract for the cleanup of the cemetery. Commissioner Womack made the motion seconded by Mayor Pro Tem Hutchinson the vote was unanimous the motion was carried

1. **Approval Budget Amendment for Cemeteries Quote from last year**

Mayor Morton request a motion to amend the budget for the cemetery quote Commissioner McDowell made the motion seconded by Commissioner Gilmore the vote was unanimous the motion was carried

1. **Use of Rescue Squad Building**

Wilbert Harris Maxton Rescue Squad Chief briefly spoke to the board the concerns of the volunteers needs, most are leaving for paid positions and the rescue is operating off low fund and asking the town for some help. Mayor Morton mention to Chief Harris to set up a meeting with Fire Chief Phillips to discuss partnership with the fire department.

1. **Use of Chamber Building**

Mayor Morton briefly discussed the use of the chamber building to be leased for $1.00 per year to the new revised chamber of commerce committee with the responsibilities of the utilities and the upkeep of the building. The town attorney will draw up a contract between the town and the chamber. Mayor Morton request a motion, Commissioner Womack made the motion seconded by Mayor Pro Tem Hutchinson the vote was unanimous the motion was carried.

1. **Letter Reference to R.B. Dean**

Mayor Morton briefly discussed that once school is back in session, R.B. Dean School will be vacant and the building will be useful to the town in many ways. In the final discussion the consensus of the board was for Town Manager Henegan to send a letter to the Robeson County Board of Commissioner petitioning for possession of the building.

**PUBLIC FORUM (2 MINUTES ONLY)** NOTE: Please state your full legal name, address, and phone number the board & staff will not respond to individual comments or questions during the public forum. The appropriate staff member will follow up if needed.

* Francine McLaurin, Local Health Coordinator/ Garden of Eatin' Coordinator St. Matthews Metropolitan AME Zion Church 910-610-5733 briefly discussed the community garden in Maxton, the pop up farmers market and two local farmers gave vegetables to the citizens and explained the use of SNAP program.
* Jamie Smith, Chair of the recreation board briefly spoke on the back to school event was a great success with plenty for school supplies, food, clothes, shoes the items were donated from group and organizations in the community and a big thank you to all that helped out. Toni Bethea hosted a kick ball tournament along with other games and activities during the day.
* Charles McCarthur, member of the Community watch briefly mention that Judge Rudy Locklear spoke concerning human trafficking in the surrounding communities.
* Willis Sullivan, Welcome the new town manager, notice the new flags at the police department, town owned vehicles need to be identified with the town seals, he would like to see the front door of the of the Patterson building open during board meetings, lastly citizens need to be informed to remove rollout cans from road once cans are dumped
* Toni Bethea, Briefly mention that she will be running for a Town of Commissioner Seat in the upcoming November 2019 election.

**REPORTS**

**Town Manager** Henegan thanked everyone for the heartily welcome to the Town of Maxton he briefly mention that he has been out learning the streets and issues of the town the town staff and employees has been very helpful thus far and is looking forward to working with the citizen.

**Police Department-** Detective Kelly Jacobs

* The police department received a total of 449 call
* 1 person shot investigation continues
* School call 1 time to assist teachers move in
* 1 officer awaits to be hired
* 8 follow up investigations
* 8 shots fired calls
* 15 walk and talk
* Still waiting for Raleigh to certify 2 officers
* Officer McQueen will be leaving the Police Department

**Commissioners**

* Gilmore briefly spoke on the SEATS transportation in Robeson County available free for citizens age 60 or older and a fee for age under 60, will take you to and from your appointments.
* McDougald briefly mention animal control stray dogs around town, abandoned vehicles on properties, lastly the town is losing employees due to lack of pay increase.
* Mayor Pro Tem Hutchinson mention to spend time at Townsend and support the school and students
* Womack spoke concern the bypass on highway 71 north, trash across from the Nic’s Store and a request to place trash cans throughout the town to avoid the nusisance of trash around town. Lastly he mention if the police department to write tickets for littering.

**Mayor**

Mayor Morton briefly mention that the Town has gained 3 new businesses, Max Pizza, Safe Way has retired and new owner now are 3 Brothers Meat Market and Grocery store, new hair Salon Fusion. He also mention that all the past events was a great success the National Night Out, also the back to school event, plenty of food, games prizes, clothes, school supplies, thank you to all that taken part and the groups and organization and volunteers for all donations of items and time spent on the successful events.

**ADJOURN**

Mayor Morton request a motion to adjourn the meeting, Mayor Pro Tem Hutchinson made the motion seconded by Commissioner McDowell the vote was unanimous the motion was carried.

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**Mayor, Emmett Morton Jacqueline Johnson, CMC/NCCMC**