**TOWN OF MAXTON**

**BOARD OF COMMISSIONERS REMOTE MEETING**

**June 16, 2020 7:00 p.m.**

**Minutes**

The Board of Commissioners of Maxton, North Carolina met at Town Hall via a remote meeting at 7:00 p.m. utilizing free conference call.

In attendance were: Mayor Paul G. Davis, Mayor pro Tem Virgil Hutchinson, Commissioner Toni Bethea, Commissioner Elizabeth Gilmore, Commissioner Paul McDowell, Commissioner Victor Womack, Town Manager Roosevelt Henegan, Finance Myra Tyndall, Attorney Timothy Snead, Town Clerk Jacqueline Johnson, Police Chief Nelson, Dennis Freeman Public Works Director, and Utility Clerk Rosemary Wilkerson.

**Call Meeting to Order**- Mayor Paul Davis

**Invocation**- Commissioner Victor Womack

**Does any member have any known conflict of interest and appearances of conflict with respect to any matter coming before the board today? If so, please identify the conflict and refrain from any participation in the particular matter involved. (No Response)**

**Adoption of Proposed Agenda**

Mayor Davis requested a motion to adopt the proposed agenda, Commissioner Womack made the motion, it was seconded by Commissioner McDowell, and the vote was unanimous. The motion carried.

## **Approval of Consent Agenda**

Mayor Davis requested a motion to adopt the consent agenda, Commissioner Gilmore made the motion, it was seconded by Commissioner Womack, and the vote was unanimous. The motion carried.

**1**. Minutes from Board Meeting of May 19, 2020

**2**. Tax Adjustments – March 12-May 13, 2020/ 2019 Tax Advertising List

**Public Hearing**

**Town Maxton FY 2020-2021 Budget**

Mayor Davis open the floor for public hearing for the Town of Maxton FY 2020-2021 Budget.

Town Manager Henegan noted two pumps for lift station had been removed from the proposed budget line items and purchased in the current year’s budget, and that the third pump remained in proposed budget at a cost of $12,000.00.

Commissioner Womack questioned if hiring police officers and two employees for public works was added to the budget, and Town Manager Henegan explained that these positions were not included in proposed budget, but staff will be re-examine in six months and would bring back to commissioners if funding was there for additional positions. Mayor Davis requested a motion to close the budget public hearing, Commissioner McDowell made the motion, it was seconded by Commissioner Gilmore, and the vote was unanimous. The motion carried.

**OLD BUSINESS**

1. **Correction to The Flood Insurance delete #6 on page 20**

Mayor Davis briefly discussed that a correction had to be made to the flood insurance policy due to a duplicated of item #6 on page 20. Mayor Davis requested a motion to approve the correction of the flood insurance; Commissioner McDowell made the motion it was seconded by Commissioner Gilmore, and the vote was unanimous. The motion was carried.

1. **Correction to Laurinburg Maxton Airport Commission Appointed term (three years)**

Mayor Davis briefly discussed LMAC appointment and the error that Emmett Morton was appointed to serve a one (1) year term for Gary Gallman instead of the required three year term of the vacant seat. Mayor Davis requested a motion to approve the correction for Emmett Morton to serve the three year term. Commissioner Gilmore made the motion, it was seconded by Commissioner McDowell, and the vote was unanimous. The motion was carried.

1. **Update on the East Coast Pyrotechnics, INC (Fire Works) Contract**

Town Manager Henegan briefly discussed with the board due to the COVID-19, permits for the fireworks were put on hold. It was mention that to cancel the contract will cost the town $1,600 of the deposit, it will cost a fee of 15% of the $4,000, if the town choose to postpone the fireworks till 2021, and the price will stay as the original price if the town postpone the fireworks to a date within this year 2020.

The final discussion was to change to a date within this year of 2020. Mayor Davis requested a motion to approve rescheduling the fireworks from July 3rd to December 31, 2020; Commissioner Bethea made the motion, it was seconded by Commissioner Womack, and the vote was unanimous. The motion was carried.

**NEW BUSINESS**

1. **Approve FY 20-21 Budget with adjustment of $12,000 to the water/sewer for pumps**

Mayor Davis requested a motion to approve the FY 2020-2021 Budget with adjustment of $12,000. Commissioner Gilmore made the motion, it was seconded by Commissioner Womack, and the vote was unanimous. The motion was carried.

1. **Laurinburg –Maxton Airport Commission 2020-2021 Budget**

JoAnn Gentry, LMAC Executive Director briefed the board on the LMAC 2020-2021 budget. Mayor Davis requested a motion to approve the Laurinburg-Maxton Airport Commission 2020-2021 Budget; Commissioner McDowell made the motion, it was seconded by Mayor Pro Tem Hutchinson, and the vote was unanimous. The motion was carried.

**PUBLIC FORUM (2 MINUTES ONLY) NOTE: Please state your full legal name, address, and phone number the board & staff will not respond to individual comments or questions during the public forum. The appropriate staff member will follow up if needed**.

Mayor Davis open the floor for public forum.

* **Amy McCrimmon, Town of Maxton Magistrate**, Expressed sincere thanks the Town of Maxton on behalf of her daughter Niya and the entire Graduation Class of 2020 for the recognition shown to the Class of 2020.

Mayor Davis requested a motion to close the public forum. Commissioner McDowell made the motion, it was seconded by Commissioner Womack, and the vote was unanimous. The motion was carried.

**REPORTS**: **Chief of Police Na’Shayla Nelson**

Chief Nelson briefly shared with the board a report of her first 90 days dated from March 19, 2020 thru June 14, 2020

During the first 90 days, the Maxton Police Department has implemented the following:

* COVID19 Plan of action
* Property Room Audit Requested (Lumberton PD to assist)
* Employee one on one introductory interviews.
* Reimplementation of the uniform and grooming policy.
* Basic equipment issued (retractable baton, oc spray, boots)
* Ordering ballistic vest (officers had expired vest) 5/7/2020
* Firearm maintenance 5/7/2020 (no charge to the agency)
* Exterior of the Maxton Police Department was pressure washed
* Enrollment in HIDTA program (Drug Interdiction program)
* Department wide firearms training
* Employee E-mails (requested)(implemented 4/10/2020)
* Applied for the Federal Procurement Program (which provides low cost/free equipment to agencies). Application approved by state of North Carolina and Federal Government.
* Agency Website under construction
* Applied for free trial of LexisNexis (crime analysis software)
* Submitted FY21 budget
* Reimplementation of FTO program
* Contacted the North Carolina State Crime Lab for training and access to Forensic Advantage
* Contacted the North Carolina State Crime Lab for training and access to STIMs (rape kit submissions as mandated by the state)
* NARCAN training and replacement of expired supply 5/21/2020
* Reimplementation of NARCAN usage tracking forms
* Employee raises for supervision to reduce compression
* 5/21/2020 Re-keyed property and evidence room. (Assigned a new custodian of Property and Evidence)
* 5/21/2020 created a secured temporary property and evidence locker room for evidence when it is seized but not entered into property. Room is monitored by a camera.
* League of Municipalities vest grant completed.
* 5/31/2020 Volunteers cleaned the Community Resource building, a NON-Secure area in preparation for possible impending protest/riots related the Minnesota in custody police death of a citizen.
* 6/01/2020 Courts reopened.
* 6/10/2020 obtained an in-kind donation of two (2) Dutch Shephard puppies for later use in the Maxton Police Department K9 Program. Donation valued at over $5,000.
* 6/11/2020 obtained in kind donation from PBP for 10 riot helmets, 10 ballistic helmets, uniform pants, and 3 nylon duty belts for K9 officers.
* 6/12/2020 Protective Barriers/Safety protocols implemented in Courthouse to limit COVID 19 spread with help of Public Works.
* 6/13/2020 George Floyd Protest- Peaceful
* 6/14/2020 Sergeant Locklear has been appointed as “Acting Lt” and is currently assisting with day to day operations of the agency.
* 6/14/2020 Officer Brewington has been appointed Corporal.
* The department implemented a duty to report/intervene when excessive force is being used by another officer.

**Manager**

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| |  |  | | --- | --- | | |  | | --- | | * **Town Manager Henegan briefed the board that the State has reopen the application** period for homeowners who need assistance with home repairs due to damage from Hurricanes Florence and/or Matthew. [ReBuild NC](https://u7061146.ct.sendgrid.net/ls/click?upn=4tNED-2FM8iDZJQyQ53jATUUGRKDNv-2BPQ5gj00jehxUBsdqRBSuUkq7jausXz7Nce-2BtMcP_wNZ2b336M-2FHEW-2FTHkdN98RjS5-2FT324HqdWieOlzBkKXvmm-2FDCJ8DxTP4n9MSEx87FhVE0-2B-2B5LodNX5wjHECt8Gejfww9dlCbvtBznXuidNwzTIYcOzs86PSk9F5QNfn3yEwz6NYnKBaIc-2FL9LxxyqhXmzaPaaQjZaT9-2FrWPIOqAWtJQxPnMdaUjFEYDq3Zn1VNZvQv3xwSHEmP5Vr5XQVrLBSQwLvmKrji1iKzX1zH3TKKZKVkpPobBk-2Bg6yCmqiJoEPKZ9mNvVD47r4OwKHrxZSGJMNFxSRhgHhZbvWxOxbIkj-2BpzT4ltwu86HvkABoKKyqVYU3NElnZmBciOCZdYWS3Lhg-2FYaisZjnXEE8F30-3D), a program of the North Carolina Office of Recovery and Resiliency (NCORR), established the Homeowner Recovery Program to help homeowners repair, reconstruct or elevate homes damaged by the storms. | | |

* The town also received a letter from the National Flood Insurance Program stating the town was able to participate in the National Flood Insurance Program.

**Commissioners**

* **Commissioner McDowell**-
* **Commissioner Womack**-

**Mayor**

Mayor Davis briefly thanked the board for working together on the budget workshop, he also wanted to thank the staff and employees for a good job during the COVID-19 stages.

**ADJOURN**

Mayor Davis requested a motion to adjourn the meeting, Commissioner McDowell made the motion, Commissioner Gilmore second the motion, and vote was unanimous. The motion was carried.

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Mayor Paul G. Davis Town Clerk, Jacqueline Johnson