**TOWN OF MAXTON**

**BOARD OF COMMISSIONERS MEETING**

**March 17, 2020 7:00 p.m.**

**Minutes**

The Board of Commissioners of Maxton, North Carolina met in formal session in the meeting chambers of the Town of Maxton Town Hall located at 201 McCaskill Avenue Maxton, North Carolina at 7:00 p.m.

Attendees: Mayor Paul Davis, Mayor pro Tem Virgil Hutchinson, Commissioner Toni Bethea, Commissioner Elizabeth Gilmore, Commissioner Paul McDowell, Commissioner Victor Womack, Town Manager Roosevelt Henegan, (absent) Finance Myra Tyndall,(absent) Attorney Timothy Snead, Tax Collector Angela Pitchford, Town Clerk Jacqueline Johnson, Utility Billing Clerk Rosemary Wilkerson, Interim Police Chief Kelly Jacobs, Dennis Freeman Public Works Director

# **FORMAL SESSION Call Meeting to Order**- Mayor Paul Davis

**Invocation**- Commissioner Toni Bethea

**Does any member have any known conflict of interest and appearances of conflict with respect to any matter coming before the board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.**

**Adoption of Proposed Agenda**

Mayor Davis requested a motion to adopt the proposed agenda with amendment to add a closed session, Commissioner McDowell made the motion, seconded by Commissioner Gilmore. The vote was unanimous, motion carried.

## **Approval of Consent Agenda**

Mayor Davis requested a motion to approve the consent agenda Mayor Pro Tem Hutchinson made the motion, seconded by Commissioner McDowell. The vote was unanimous, motion carried.

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1. Minutes from Board Meeting of February 18, & Closed Session, Workshop 27, 2020

**2**. Tax Adjustments – February 14 thru March 11, 2020

**OLD BUSINESS: NONE**

**NEW BUSINESS**

1. **Letter of Support for a USDOT INFRA Program grant application**

Mayor Davis requested a motion approve the letter of support for the US DOT INFRA program grant application, Commissioner McDowell made the motion, seconded by Mayor Pro Tem Hutchinson. The vote was unanimous, motion carried

1. **Board approval to purchase (2) police cars from NC State Surplus Property**

Mayor Davis requested a motion approve the purchase of (2) Police cars, Commissioner Womack made the motion, seconded by Commissioner Gilmore. The vote was unanimous, motion carried

1. **Budget amendment for $30,000 to purchase police cars**

Mayor Davis requested a motion amend the budget for $30,000 to purchase the (2) police cars, Commissioner McDowell made the motion, seconded by Commissioner Womack The vote was unanimous, motion carried

1. **Board approval to purchase a recording system for the police department**

Mayor Davis requested a motion to table the purchase of the recording system for the police department. Commissioner McDowell made the motion, seconded by Commissioner Gilmore. The vote was unanimous, motion carried

1. **Budget amendment to purchase the recording equipment in the amount of the quote**

Mayor Davis requested a motion to table the budget amendment the purchase of the recording system for the police department. Commissioner McDowell made the motion, seconded by Commissioner Gilmore. The vote was unanimous, motion carried

**PUBLIC FORUM (2 MINUTES ONLY)** NOTE: Please state your full legal name, address, and phone number the board & staff will not respond to individual comments or questions during the public forum. The appropriate staff member will follow up if needed.

**No one spoke at the Public Forum.**

**REPORTS**

**Manager**

Town Manager Henegan briefly spoke on taking safety precautions during the COVID -19 virus, and eventually during the outbreak of the virus the town may have to make some schedule changes. The Gilbert Patterson library will close effective 3/18/20 and the Robeson County Library will be open for express check-out. Lastly, free lunch will be available for the children, the adults will be charged a fee at RB Dean/Townsend School.

**Commissioners**

Commissioner McDowell briefly mention that the kids who are out of school will have assignments to complete and the kids that do not have computers usually use the ones at the library. He also mention that a citizen of the town lost his life due to an accident.

Commissioner Womack concern was the short staff at the police department also the moral of the staff. He also mention the trash at the 71 bypass and other locations throughout the town.

Commissioner Gilmore briefly mention that the speed limit on Hwy 71 North has been reduced to 35mph now it makes a big different in the traffic, she thanked the board for assisting in making the change. Lastly she mention that the litter in the communities and suggested putting up signs stating you litter you pay a fine.

Mayor

Mayor Davis briefed the board on a project the Department of Social Service would like the town to participate and provide a location to display a pinwheel garden which will represent child abuse awareness during the month of April.

Mayor Davis thanked the board for attending the workshop, and sharing the ideas and concerns of the town.

Mayor Davis also mention that during the corona virus outbreak the town will abide by the federal and state guidelines. Lastly Mayor Davis entertained a motion during the covid-19 issue to give himself and Town Manager Henegan authority to make cancel meeting of the town boards and committees. No actions was taken.

Police

Offenses-34 Arrests-5 Accidents-3 Citations-9 Civil Papers-7

Interim police chief Kelly Jacobs also mention the police department is under staffed of 5 vacant police officers.

**ADJOURN**

Mayor Davis requested a motion to adjourn the meeting, Commissioner McDowell made the motion, seconded by Mayor Pro Tem Hutchinson. The vote was unanimous, motion carried.

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