**December 17, 2019**

**TOWN OF MAXTON**

**BOARD OF COMMISSIONERS MEETING**

**December 17, 2019 7:00 p.m.**

**Minutes**

The Board of Commissioners of Maxton, North Carolina met in formal session in the meeting chambers of the Town of Maxton Town Hall located at 201 McCaskill Avenue Maxton, North Carolina at 7:00 p.m.

Attendees: Mayor Emmett Morton, Mayor pro Tem Virgil Hutchinson, Commissioner Elizabeth Gilmore, Commissioner Paul McDowell, Commissioner Victor Womack, Commissioner James McDougald, Town Manager Roosevelt Henegan, (absent)Finance Myra Tyndall, Attorney Timothy Snead, Tax Collector Angela Pitchford, Town Clerk Jacqueline Johnson, Utility Billing Clerk Rosemary Wilkerson, Detective Kelly Jacobs, Dennis Freeman Public Works Director

# **FORMAL SESSION Call Meeting to Order**- Mayor Emmett Morton

**Invocation**- Mayor Emmett Morton

**Does any member have any known conflict of interest and appearances of conflict with respect to any matter coming before the board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.**

**Adoption of Proposed Agenda**

Mayor Morton requested a motion to adopt the proposed agenda Mayor Pro Tem Hutchinson made the motion, seconded by Commissioner McDowell. The vote was unanimous, motion carried.

## **Approval of Consent Agenda**

1. Minutes from Board Meeting of November 19, 2019

**2**. Tax Adjustments – None

Mayor Morton requested a motion to approve the consent agenda Commissioner McDowell made the motion, seconded by Commissioner Womack. The vote was unanimous, motion carried.

**RECOGNITIONS:**  NONE

**OLD BUSINESS:**

a) **Select one of the three Engineer Firm to Prepare Bidding and Construction Services to Repair Hurricane Damage to Kincaid Street Culverts and Roadway Damages Repairs.**

After briefly discussion of the bids from the three engineer firm for the damage repairs Mayor Morton requested a motion from the board to select one of the firms, Mayor Pro Tem Hutchinson made the motion to select the WithersRavenel Firm Bid, seconded by Commissioner McDowell. The vote was unanimous, motion carried.

**b)** **Select one of the three quotes to purchase dump truck with FEMA money from Debris pick-up. Old truck went down during Hurricane Florence.** Dennis Freeman Public Works Director briefed the board on the three quotes to purchase a new dump truck, he mention of the three quotes he choose the 2019 ford F650 from D & D Ford Motors.

Mayor Morton requested a motion to approve the purchase of the dump truck from D & D Ford Motors for the amount of $79,089.00, Commissioner Womack made the motion, seconded by Commissioner Gilmore. The vote was unanimous, motion carried.

c) **Budget amendment if approved to purchase the dump truck in the amount of $ 79,089.00**

Mayor Morton requested a motion to approve the budget amendment in the amount of $79,089.00 to purchase the dump truck Mayor Pro Tem Hutchinson made the motion, and seconded by Commissioner McDowell. The vote was unanimous, motion carried.

**Receding of Mayor Emmett Morton and Commissioner James McDougald after the Old Business was completed.**

**The oaths will be given to the newly elected Mayor and re-elected Official and pinned with lapel pens and seated.**

**Installation Oath of Office By as followed:**

**Town Clerk Jacqueline Johnson**

**Mayor Paul G Davis**

**Commissioner Toni M Bethea**

**Commissioner Elizabeth Gilmore**

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**Robeson County (Maxton) Magistrate Amy McCrimmon**

**Commissioner Paul McDowell**

* **10 Minute Break for Pictures, Meet Greet**
* **Newly elected will take their respective seat**

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**Minutes**

Attendees: Mayor Paul Davis, Mayor pro Tem Virgil Hutchinson, Commissioner Toni Bethea, Commissioner Elizabeth Gilmore, Commissioner Paul McDowell, Commissioner Victor Womack, Town Manager Roosevelt Henegan, (absent)Finance Myra Tyndall, Attorney Timothy Snead, Tax Collector Angela Pitchford, Town Clerk Jacqueline Johnson, Utility Billing Clerk Rosemary Wilkerson, Detective Kelly Jacobs, Dennis Freeman Public Works Director

**NEW BUSINESS**

**a) Election of Mayor Pro Tem**

**Mayor Davis open the floor for nominations for the position of Mayor Pro Tempore.**

Commissioner McDowell nominated to keep Commissioner Hutchinson as Mayor Pro Tem.

Mayor Davis to close the nomination process and ask for a vote on Commissioner Hutchinson as the Mayor Pro Tempore. The vote was unanimous, motion carried.

**b) Need to update/purchase 5 computers and 1 server. Windows 7 will no longer be supported effective January 14, 2020. (For upgrades Dell quote $3475.22 –Southern Software $3779.00 computers purchased April 2014.) Finance recommends purchasing new computers. Est. $10,000 working on quotes for purchases.**

The board briefly discussed the need to update/purchase 5 computers and 1 server explaining that window 7 will no longer supported the computers after January 2020. Mayor Davis requested a motion to accept a quote not to exceed $10,000 to purchase new computers. Commissioner Gilmore made the motion, and seconded by Mayor Pro Tem Hutchinson. The vote was unanimous, motion carried.

**c) Approve budget amendment to purchase server and computers for the town.**

Mayor Davis requested a motion to approve the budget amendment in the amount of $ 10,000 to purchase the 5 new computers and the 1 server. Commissioner McDowell made the motion, and seconded by Commissioner Gilmore. The vote was unanimous, motion carried.

**PUBLIC FORUM (2 MINUTES ONLY) NOTE: Please state your full legal name, address, and phone number the board & staff will not respond to individual comments or questions during the public forum. The appropriate staff member will follow up if needed.**

* Willis Sullivan 309 N Patterson Street, Briefly mention he was at a location having a conversation with a friend a truck come through town making a loud sound and he commended the Police Chief for apprehending the vehicle.
* David McEachin 301 Croom Road, Briefly spoke and congratulated the new mayor, the newly elect and re-elected officials. Also he mention he’ll be looking to see great things for the Town of Maxton in the upcoming New Year.
* Angela Fairley 107 Kincade Street, Briefly mention that water is standing and rising high on West MLK Drive and West Central Street and it appear to be blocked by a beaver dam and asked if the town can look into the matter.
* Francine McLaurin 12560 Cypress Drive Laurinburg, Briefly spoke to the Board and mention that she is over the St Matthew Community Outreach Health Care program and was hoping that the Board would consider partnership with the church in the health and wellness fair in the year 2020.

**REPORTS – Manager- Police –Commissioners-Mayor**

**Police**

Detective Kelly Jacobs briefly mention the number of arrest, warrants, call outs and bank escorts that was made this month by the police department. He mention he is waiting on the paperwork to hire two new officers, also the police department will be doing shop with a cop with several kids for Christmas.

**Manager**

* Manager Roosevelt Henegan briefly mention since August he had been Town Manager and wanted to thank the Board of Commissioners and staff for the support, and is looking forward to working with Mayor Davis and the newly elected commissioners.

**Mayor**

* Newly elected Mayor Paul Davis briefly thanked everyone for attending the meeting, also he mention he is looking forward to working together with the board and the citizens of Maxton.

**ADJOURN**

Mayor Davis requested a motion to a adjourn the meeting, Commissioner McDowell made the motion, seconded by Commissioner Gilmore, the vote was unanimous, motion carried

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Paul Davis, Mayor Jacqueline M Johnson, CMC