December 19, 2017

**MINUTES OF TOWN OF MAXTON, NORTH CAROLINA**

**BOARD OF COMMISSIONERS**

The Board of Commissioners of Maxton, North Carolina met in Formal Session in the Meeting Chambers of the Town of Maxton Town Hall located at 201 MacAskill Avenue Maxton, North Carolina at 7:00 p.m.

**ATTENDANCE**

**Present:**

Mayor Emmett Morton, Mayor Pro Tem Virgil Hutchinson, Commissioner James McDougald, Commissioner Paul McDowell, Commissioner Elizabeth Gilmore, Commissioner Victor Womack, Town Manager Kate Bordeaux, Town Clerk Jacqueline Johnson, Town Police Chief Tammy Deese, Attorney Nick Sojka, and Tax Collector Angela Pitchford.

**FORMAL SESSION**

Mayor Emmett Morton called the meeting to order, welcomed everyone, and the matters below were addressed.

The invocation was given by Commissioner Gilmore

**Adoption of Proposed Agenda**

Mayor Morton requested a motion to adopt the proposed agenda. Mayor Pro Tem Hutchinson moved that the Board approve the proposed agenda, Commissioner McDowell seconded the motion, and the motion was unanimously approved.

**Approval of Consent Agenda**

1. Minutes from Board Meeting October 26, 2017
2. Tax adjustments

Mayor Morton requested a motion to approve the consent agenda and the tax adjustments. Commissioner McDougald moved that the Board approve the proposed agenda and the tax adjustments, Commissioner Gilmore seconded motion, and the motion was unanimously approved.

**RECOGNIZATIONS**

**Employee of the month -** None

**Schools -** No speaker was present

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**PUBLIC FORUM**

* Willis Sullivan commended the town workers the up keep of the sidewalks and the safety.
* Mr. Sullivan briefly discussed with the Board his concern of spray paint markings on the sidewalks in orange paint and the empty cans the work crew leave behind on the ground, he identified the person(s) as some type of Utility worker or Department of transportation workers.

**OLD BUSINESS: NONE**

**Organizational Meeting of the Maxton Board of Commissioners**

Installation of Re-elect of Commissioner Virgil Hutchinson

Oath of Office given by: Mayor Emmett (Chip) Morton

Installation of Commissioner Victor Womack

Oath of Office given by: Maxton Town Clerk, Jacqueline M. Johnson

**Election of Mayor Pro Tem**

Mayor Morton open the floor for nomination of Mayor Pro Tem, Commissioner Womack

 nominated Commissioner Hutchinson, Commissioner McDowell seconded the motion, and

 the motion was unanimously approved.

 Mayor requested a motion to recess for 10 minutes for pictures, Commissioner McDougald

 moved that the meeting recess, Commissioner Mayor Pro Tem seconded the motion, and

 the motion was unanimous approved.

 Mayor requested a motion to return into session, Commissioner McDougald moved to return

 into session, Mayor Pro Tem seconded the motion, and the motion was unanimous approved.

**NEW BUSINESS**

1. Laurinburg-Maxton Airport Resolution \ Easement to Piedmont Natural Gas

Mayor Morton requested a motion to approval of the Laurinburg-Maxton Airport Resolution/Easement to Piedmont Natural Gas, Commissioner McDougald moved that the Board approve the LMAC Resolution / Easement to Piedmont Natural Gas, Commissioner McDowell seconded the motion, and the motion was unanimously approved.

1. Mark Zeigler- Community Economic Development Planner for North Carolina Department of Commerce Mark Zeigler briefed the Board on what the Community

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Economic Development Planner has to offer in rural communities as to planning future

economic expansion and discussed the process for a proposed strategic plan for the Town of Maxton, which consist of project meeting, staff project committee also the process for plan adoption. Mr. Zeigler mention that currently they are working with Tabor City, Bladenboro, Fairmont, Chadbourn and NaVass.

Mayor Morton requested a motion to table the discussion of the proposal for the Board to review the information and place back on the agenda for the January 2018 Board meeting. It was moved approved by unanimously consent.

**REPORTS**

**Town Manager**

Town Manager Bordeaux briefed the Board on the following projects and issues throughout the Town:

**CDBG for the water loss project**

* Metcon will complete tie-ins of new lines to existing mains, service lateral installations,

And the restoration work of concrete and asphalt by month for final inspection will be the end of the month.

* We have finished under budget, so I have executed Change Order No. 3 for the project, which includes the installation of 10-inch and 8-inch Inserta-Valves into the water system. We have also requested additionally inserta valve (6-inch) to be installed approximately one block from where we are replacing water lines. In order to do this, we will need to complete an income survey that area and then we can amend the project.

**Mayor**

Mayor Morton briefly spoke on the December events in the town

* The Maxton Christmas Parade
* The Tree Lighting
* The Senior Dinner

Mayor Morton complimented the organizers and volunteers for the success of both events, also the time and effort from the office staff on putting together the Christmas Tree Lighting ceremony, he also wished everyone a Happy and Safe Holiday.

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**Adjourn:**

Mayor Morton request a motion to adjourn. The meeting was adjourned by unanimous consent.

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 Emmett Morton, Mayor Jacqueline Johnson, Town Clerk