**November 19, 2019**

**TOWN OF MAXTON**

**BOARD OF COMMISSIONERS MEETING**

**November 19, 7:00 p.m.**

**Minutes**

The Board of Commissioners of Maxton, North Carolina met in formal session in the meeting chambers of the Town of Maxton Town Hall located at 201 McCaskill Avenue Maxton, North Carolina at 7:00 p.m.

Attendees: Mayor Emmett Morton, Mayor pro Tem Virgil Hutchinson, Commissioner Elizabeth Gilmore, Commissioner Paul McDowell, (absent) Commissioner Victor Womack, Commissioner James McDougald, Town Manager Roosevelt Henegan, (absent)Finance Myra Tyndall, (absent) Attorney Timothy Snead, Tax Collector Angela Pitchford, Town Clerk Jacqueline Johnson, Utility Billing Clerk Rosemary Wilkerson, Chief Ruppe

# **FORMAL SESSION Call Meeting to Order**- Mayor Emmett Morton

**Invocation**- Commissioner Victor Womack

**Does any member have any known conflict of interest and appearances of conflict with respect to any matter coming before the board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.**

**Adoption of Proposed Agenda**

Mayor Morton requested a motion to adopt the proposed agenda Commissioner Womack made the motion, seconded by Commissioner McDowell the vote was unanimous, motion carried

## **Approval of Consent Agenda**

1. Minutes from Board Meeting of October 22, 2019

**2**. Tax Adjustments – October 17, 2019 thru November 12, 2019

Mayor Morton requested a motion to approve the consent agenda Commissioner Gilmore made the motion, seconded by Mayor Pro Tem Hutchinson the vote was unanimous, motion carried

**RECOGNITIONS:**  NONE

**PUBLICHEARINGS**

**Mitigation Flood Damage Prevention Ordinance**

Mayor Morton open the public hearing, after no public comments. Mayor Morton then asked Amber Davis, Code Enforcement Technician from the Robeson County Inspection Department to briefly explained the Flood Mitigation Damage Prevention Ordinance, and the National Flood Insurance Program. She stated that with the Town adopting the ordinance and participation in the Federal Emergency Management agency National Flood Insurance Program, residents will be able to get flood insurance.

**OLD BUSINESS:**

**A)** FY 2019 Audit Review, John Masters

John Masters, from S. Preston Douglas & Associates, briefly commend the Town of Maxton Board of Commissioners and Staff on the 2019 Audit and the numbers have increased compared to the 2018 audit. Also all the accounts are in good standing. Lastly he mention the total funds were recovered as a result of a computer hack when the Town bank account was hacked along with several other municipalities.

**b)** **Adopt the Flood Damage Prevention Ordinance**

Mayor Morton requested a motion to adopt the flood damage prevention ordinance, Commissioner Womack made the motion, seconded by Commissioner McDowell, The vote was unanimous, motion carried.

**c**) **Approve an inter-local agreement allowing the Robeson County Inspection** **Department to enforce the requirements of that ordinance, approve a Resolution of Intent to Adopt the Flood Damage Prevention Mitigation Ordinance**

Mayor Morton requested a motion to approve the inter-local agreement and the resolution of intent allowing Robeson County Inspection Department to enforce the requirements of the ordinance, Commissioner Gilmore made the motion, and seconded by Commissioner McDougal the vote was unanimous, motion carried.

**d) Budget amendment for emergency water repair in amount of $7180.00**

Mayor Morton requested a motion to approve the budget amendment for an emergency water repair in the amount of $7180.00. Commissioner McDowell made the motion, and seconded by Commissioner Womack, The vote was unanimous, motion carried.

**NEW BUSINESS**

**a)** **Community Impact United Way of Robeson County- Tomeika, M.A. Director**

Tate Johnson, United Way of Robeson County Executive Director briefly share with the board the impact United Way has on the town and ask for support by encouraging employees to pledge or donate to the United Way.

**b)** **US Census Bureau Liaison– Maria Robinson**, Was unable to attend the meeting will reschedule at a later date.

**c)** **Opioids Class Action Suit**

Mayor Morton briefed the board on the opioid class action suit, and it was agreed to not opt out of the class action suit.

**PUBLIC FORUM (2 MINUTES ONLY)** NOTE: Please state your full legal name, address, and phone number the board & staff will not respond to individual comments or questions during the public forum. The appropriate staff member will follow up if needed.

Jamie Smith, Recreation Committee Chair briefly spoke concerning the Recreation Board. The bylaws are out dated and ask the board to consider updating the bylaws for the recreation board. She also mention the committee is accepting donated unwrapped gifts and toys. Lastly she reminded the board of the upcoming holiday events for the town. Following the parade vendors will be set up at Beachum Park.

David McEachin, Christmas Parade Chair briefly spoke about the parade and the route will start on Central Street this year and end up at Beachum Park.

**REPORTS**

 **Police**

Chief Ruppe briefly mention the number of arrest, warrants, call outs and bank escorts that was made this month by the police department. He mention he is waiting on the paperwork to hire two new officers.

 **Manager**

* Manager Roosevelt Henegan briefly mention he received a response from the Robeson County School and he was advised once the school is declared as surplus property the board will get back in touch with the Town of Maxton.

**Commissioners**

* Commissioner Womack concern was the liter throughout the town in different locations, mainly the Bypass and the stationary cans in the downtown area. Lastly he mention for the citizen to pick up trash to help keep the town clean.
* Commissioner McDowell briefly mention the Ministerial Alliance Thanksgiving service will be at 7:00 p.m.

**Mayor**

* Briefly mention the Annual Fall festival had a great turnout plenty vendor, games and activities and the trick-a-trunk for the kids.
* December 7th at Lumberton High School the annual food giveaway anyone attending is asked to bring a donation of can food.
* The RCMA will be hosted by the Town of Rowland on November 26th at 7:00 p.m.
* The 2020 Census will begin in April of 2020 and he encourage all citizens to complete the census information.
* The Maxton Annual Christmas Parade will be held on December 14th.
* Lastly Mayor Morton thanked finance director Myra Tyndall for a good audit. Also shared that all the funds has been recovered as a result of the computer hack that attacked the bank account which included other municipalities as well.

**ADJOURN**

Mayor Morton requested a motion to a adjourn the meeting, Commissioner McDowell made the motion, seconded by Mayor Pro Tem Hutchinson the vote was unanimous, motion carried

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 Emmett Morton, Mayor Jacqueline M Johnson, CMC