

**TOWN OF MAXTON
BOARD OF COMMISSIONERS SPECIAL MEETING
December 21, 2020 at 5:00 p.m.
Minutes**

The Board of Commissioners of Maxton, North Carolina met in formal session in the meeting chambers of the Town of Maxton Town Hall located at 201 MacAskill Avenue Maxton, North Carolina at 7:00 p.m.

In attendance were: Mayor Paul G. Davis, Mayor Pro Tem Virgil Hutchinson, Commissioner Toni Bethea, Commissioner Elizabeth Gilmore, Commissioner Paul McDowell, and Commissioner Victor Womack.

Staff Present: Attorney Timothy Snead, Town Clerk Jacqueline Johnson, and Michael Cousar.

Call Meeting to Order- Mayor Paul G. Davis

Invocation: Commissioner Womack

Does any member have any known conflict of interest and appearances of conflict with respect to any matter coming before the board today? If so, please identify the conflict and refrain from any participation in the particular matter involved. NONE

Old Business:

- a) Discuss and take action to commence the process of seeking and appointing an Interim Manager and take necessary measures to hire a full-time Town Manager.

Mr. David Richardson of the Lumber River Council of Governments (LRCOG) briefed the Mayor and Board of Commissioners on how his organization could assist the Town of Maxton in hiring a new Town Manager. Mr. Richardson presented a Consult Agreement that would allow the LRCOG to assist the Town of Maxton in hiring a new Town Manager. He explained the Scope of Work that would be done in the hiring process and a developed timeline that incorporated timeframes and deadlines for accomplishing the various tasks listed in the Scope of Work.

Mayor Davis request a motion to approve the Consulting Agreement with LRCOG to work with Mr. Richardson and his organization in the assistance in helping the Town find a Manager and move forward in accordance to the memorandum Mr. Richardson presented today with completely filed attachments which will be so modified with the changes discussed in the Special Meeting today. Commissioner McDowell made the motion and it was seconded by Commissioner Gilmore. The vote was unanimous and the motion carried.

Closed Session- Motion to go into closed session, pursuant to **NCGS 143-318.11(a) (6)** to discuss personnel issues and consult with Town Attorney. (1) Permitted Purposes. – A public body may hold a closed session and exclude the public only when a closed session is required. (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, not considered a public record within the meaning of Chapter 132 of the General Statutes.

Mayor Davis request a motion to go into Closed Session. Commissioner Womack made the motion and it was seconded by Mayor Pro Tem Hutchinson. The vote was unanimous and the motion carried.

Mayor Davis request a motion to close Closed Session. Commissioner McDowell made the motion and it was seconded by Commissioner Bethea. The vote was unanimous and the motion carried.

Commissioner McDowell made a motion to appoint Ms. Angela Pitchford as Interim Manager and it was seconded by Commissioner Bethea. The vote was unanimous and the motion carried.

Yeas: Virgil Hutchinson, Paul McDowell, Victor Womack, and Toni Bethea

Abstain: Elizabeth Gilmore

Commissioner Gilmore abstained because she spoke with Ms. Angela Pitchford and she said she was not interested in the position.

Commissioner McDowell made a motion to adjust Ms. Angela Pitchford salary by \$500.00 per month as she assumes the Interim Manager position and it was seconded by Commissioner Bethea. The vote was unanimous and the motion carried.

Yeas: Virgil Hutchinson, Paul McDowell, Victor Womack, Elizabeth Gilmore, and Toni Bethea

ADJOURN

Mayor Davis request to adjourn the board meeting. Commissioner McDowell made the motion and it was seconded by Mayor Pro Tem Virgil Hutchinson. The vote was unanimous and the motion carried.



Mayor, Paul G. Davis



Town Clerk, Michael D. Cousar