

**TOWN OF MAXTON  
BOARD OF COMMISSIONERS  
Budget Workshop  
March 18, 2021 10:00 a.m.**

The Board of Commissioners of Maxton, North Carolina met in formal session in the meeting chambers of the Town of Maxton Town Hall located at 201 McCaskill Avenue Maxton, North Carolina at 10:00 a.m.

Attendees: Mayor Paul Davis, Mayor Pro Tem Hutchinson (not present), Commissioner Toni Bethea, Commissioner Elizabeth Gilmore, Commissioner Paul McDowell, and Commissioner Victor Womack.

Staff: Interim Town Manager Angela Pitchford, Finance Director Myra Tyndall, Town Clerk Michael Cousar, Police Chief Nelson, Public Works Director Preston McKenzie, and Recreation Chairman Jamie Smith.

**BUDGET WORKSHOP Call to Order-** Mayor Paul Davis

**Invocation-** Commissioner Paul McDowell

**Does any member have any known conflict of interest and appearances of conflict with respect to any matter coming before the board today? If so, please identify the conflict and refrain from any participation in the particular matter involved. NONE**

Mayor Pro Tem Hutchinson arrived at the Budget Workshop meeting at 10:37.

**Discussion**

Mayor Davis opened the Budget Workshop by stating we are meeting today with the Finance Officer to share some ideas and thoughts on things we would like to see done. He pointed out that this is a wish list day and that everything you want we would like to hear about, but our Finance Officer only has so much money she can appropriate. He stated we will listen to everything you have to say and do everything we can to fulfill your needs and called on the Finance Officer to proceed.

1. Finance Director Myra Tyndall stated we already have a budget and that it is a high budget. She said she would try to work things into our budget as soon as she knows what to work into the budget. She also advised that there will be a few line items in the budget already that will increase.
2. Mayor Davis shared that he was surprised that a lot of the things discussed at last year Budget Workshop on February 27, 2020, has already been done or is in the process of being done.

3. Mayor Pro Tem Hutchinson thanked the Finance Director Myra Tyndall on doing a great job on the budget. He stated that the budget is the problem that most small towns have and thanked Myra again for keeping the budget intact.
4. Commissioner Gilmore brought up the concern of hiring in Public Works. She feels in our budget we should hire as many Public Works employees as possibly to keep the town of Maxton afloat because they are essential workers.
5. Commissioner McDowell expressed the need to hire additional personnel for both the Police Department and Public Works.
6. Commissioner Bethea
  - No comments
7. Commissioner Womack stated we need to find money to hire safely for both the Police Department and Public Works.
8. Recreation Chairman - Mrs. Jamie Smith  
Mrs. Smith presented a FY 21/22 budget proposal with individual requested items to support each listed program totaling \$24,500.00 for the Maxton Recreation Commission.
  - \$3,000 for Senior Programs
  - \$2,500 for Easter Celebration
  - \$8,000 for Youth Sports and Recreation
  - \$3000 for Christmas Program/Parade
  - \$1,500 for Christmas Toy Drive
  - \$2,000 for Fall Festival/Halloween Event
  - \$4,500 for Fourth of July
9. Police Department – Chief Nelson
  - Fill three (3) part-time Police Officer positions
  - Make one (1) dispatcher a salary employee
  - Eliminate a part-time dispatcher position
10. Public Works – Preston McKenzie  
Mr. McKenzie expressed that the town's Public Works staff is spread thin, and more workers and tools are needed to effectively and safely preform their jobs.
  - Hire 4 full-time employees
  - New security camera system for Public Works building
  - All-purpose trucks
  - Coleman outfitter side-by-side 400 UTV
  - New Street Sweeper
  - Asphalt roller packer to repair potholes and roads
  - Kubota mower
  - Multiple chainsaws

- Weed eaters
- Leaf blowers
- Dewalt workbag
- Pole saw
- Laptop computer

11. Water/Wastewater – Interim Manager Angela Pitchford

- 1 new or used 4X4 truck
- 12 volt cordless combo tool kit
- Scan tool
- Parts for lift stations totaling \$4,607.10: 5 air pumps, 6 flap valves, and 6 plate seal.
- 2 rotating pumps for lift station totaling \$6,687.50
- 2 Pumps for return at sewer plant totaling \$5,854
- Unexpected repair and replacement parts for Water totaling \$50,000
- Unexpected repair and replacement parts for Wastewater totaling \$75,000
- Refurbish Vacuum Truck for \$35,600

12. Finance Department – Finance Director Myra Tyndall

- Software update effective July 1, 2021
- Employee COLA % increase
- Additional work positions
- Job Classifications
- Water and Sewer rates
- Review of budget items for FY 20-21

Mayor Davis requested a motion to approve the FMS software update for \$4,500.00, Commissioner McDowell made the motion and it was seconded by Commissioner Bethea. The vote was unanimous and the motion carried.

13. Beautification –

- Increase budget to \$5,000

14. Rescue

- \$13,000 from the Town of Maxton

15. Manager Comments/Concerns

- Town Organization Chart
- Town Hall has 3 full-time and 2 part-time employees
- New phones
- 79.20 tax collection rate/Debt Set-off/Foreclosure
- Clerk Training
- 2 full-time Utility Clerks needed
- New Town Christmas Lights

- Town Fountain needs repair and new statue
- Museum clean-up
- Learning Academy to be cleaned up and fix air issue
- Old Police Department building to be fixed up and used for storage
- Economic Development

Mayor Davis closed the workshop by thanking everyone for their contribution to the Budget Workshop.

**ADJOURN**

Mayor Davis requested a motion to adjourn the meeting, Commissioner Womack made the motion and it was seconded by Mayor Pro Tem Hutchinson. The vote was unanimous and the motion carried.



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Paul Davis, Mayor



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Michael D. Cousar, MBA