

**TOWN OF MAXTON  
BOARD OF COMMISSIONERS TOWN MEETING  
February 15, 2022 7:00 p.m.  
Minutes**

The Board of Commissioners of Maxton, North Carolina met in formal session in the meeting chambers of the Town of Maxton Town Hall located at 201 McCaskill Avenue Maxton, North Carolina at 7:00 p.m.

In attendance were: Mayor Paul G. Davis, Mayor Pro Tem Virgil Hutchinson, Commissioner Toni Bethea, Commissioner Elizabeth Gilmore, Commissioner Paul McDowell, and Commissioner Victor Womack.

Staff Present: Town Manager Angela Pitchford, Town Attorney Timothy Snead (absent), Town Clerk Michael Cousar, Accounts Payable Tech Jasmin Mason, Interim Police Chief William Davis, Public Works Director Preston McKenzie, and Water and Wastewater Director Dennis Freeman.

**Formal Session: Call Meeting to Order-** Mayor Paul G. Davis

**Invocation:** Mayor Pro Tem Virgil Hutchinson

**Does any member have any known conflict of interest and appearances of conflict with respect to any matter coming before the board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.**

**Approval of Consent Agenda**

1. Minutes from Board Meeting of January 18, 2022.

Mayor Davis request a motion to approve Consent Agenda. Commissioner McDowell made the motion and it was seconded by Commissioner Womack. The vote was unanimous and the motion carried.

**Adopt the Proposed Agenda**

Mayor Davis request a motion to adopt the Proposed Agenda. Commissioner McDowell made the motion and it was seconded by Mayor Pro Tem Virgil Hutchinson. The vote was unanimous and the motion carried.

**OLD BUSINESS**

- a) None.

**NEW BUSINESS**

a) Southeastern Community Action Partnership – Kathleen Jacobs  
Mrs. Jacobs could not make the meeting.

b) Southeastern Community Action Partnership Lease.  
Mayor Davis request a motion to approve Southeastern Community Action Partnership Lease. Commissioner Gilmore made the motion and it was seconded by Commissioner Bethea. The vote was unanimous and the motion carried.

c) ABC Law Enforcement Contract.

Commissioner Womack made the motion to table the ABC Law Enforcement Contract until the Town Attorney reviewed it and it was seconded by Commissioner McDowell. The vote was unanimous and the motion carried.

d) Town Tree Board Application.

Mayor Davis request a motion to approve Ms. Geraldine McLaurin Tree Board application. Commissioner McDowell made the motion and it was seconded by Commissioner Womack. The vote was unanimous and the motion carried.

e) Town Beautification Application.

Mayor Davis request a motion to approve Ms. Geraldine McLaurin Beautification Board application. Commissioner Womack made the motion and it was seconded by Commissioner McDowell. The vote was unanimous and the motion carried.

**PUBLIC FORUM (2 MINUTES ONLY)** NOTE: Please state your full legal name, address, and phone number the board & staff will not respond to individual comments or questions during the public forum. The appropriate staff member will follow up if needed.

Mrs. Charnette Murphy, 412 McCaskill Street Maxton, 267-207-5431. Ms. Murphy said a home located at the intersection of E. Cottingham and McCaskill was making the area look bad due to all the junk in their yard.

Ms. Sara Anderson, 107 Chestnut Street Maxton, 910-844-9532. Mrs. Anderson thanked the Town for quickly addressing the lightning issue on Chestnut Street, mention that Chestnut Street is plagued with pot holes and standing water, and that not all leaf and limb were being picked up by the Town on her street.

## **REPORTS**

### **Police Chief:**

Police Department is looking to implement a Community Watch.

A short form accident report will be implemented and utilized to cut response time in getting accident report to residents.

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Town of Maxton has been registered for National Night Out.

Interim Chief mentioned that he would like to start doing free finger printing for the Towns' residents.

### **Manager Report:**

Communications have been made with NCDOT about state maintained roads and ditches that need to be serviced within the Town of Maxton.

Advisory Board opens are as follows:

1. Beautification (1) seat
2. Tree Board (2) seats
3. Planning and Zoning Board (1) seat

**Commissioners:**

Commissioner Womack thanked the Towns' Public Works department for continuing to keep the 74 and 71 bypasses clean and mentioned problems with the Town's garbage pickup.

Commissioner McDowell mentioned the Lenten Season is upon us. The 1<sup>st</sup> Lent service at St. Paul United Methodist Church will be 7pm on March 2, 2022. The church is planning to have four to five services throughout the Lenten Season.

**CLOSED SESSION**

Closed session G.S. 143-318.11(a) (6)-to discuss personnel issues only and consult with Town Attorney.

**Pursuant to North Carolina General Statute 143-318.11. Closed sessions. (a) Permitted Purposes.**

**(3)** To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.


Mayor request a motion to go into Closed Session. Commissioner Gilmore made the motion and it was seconded by Commissioner McDowell. The vote was unanimous and the motion carried.


Mayor request a motion to close Closed Session. Commissioner McDowell made the motion and it was seconded by Mayor Pro Tem Hutchinson. The vote was unanimous and the motion carried.

Board of Commissioner decide to meet on March 15, 2022, to hold a Budget Retreat.

**ADJOURN**

Mayor Davis request a motion to adjourn the meeting. Commissioner McDowell made the motion and it was seconded by Commissioner Gilmore. The vote was unanimous and the motion carried.

  
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Mayor, Paul G. Davis

  
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Town Clerk, Michael D. Cousar