

**TOWN OF MAXTON  
BOARD OF COMMISSIONERS MEETING  
June 15, 2021 7:00 p.m.  
Minutes**

The Board of Commissioners of Maxton, North Carolina met in formal session in the meeting chambers of the Town of Maxton Town Hall located at 201 McCaskill Avenue Maxton, North Carolina at 7:00 p.m.

In attendance were: Mayor Paul G. Davis, Mayor Pro Tem Virgil Hutchinson, Commissioner Toni Bethea, Commissioner Elizabeth Gilmore, Commissioner Paul McDowell, and Commissioner Victor Womack.

Staff Present: Town Manager Angela Pitchford, Town Clerk Michael Cousar, Town Attorney Timothy Snead, Police Chief Na'Shayla Nelson, Public Works Director Preston McKenzie, and Wastewater Director Dennis Freeman.

**Formal Session: Call Meeting to Order-** Mayor Paul G. Davis

**Invocation:** Commissioner Womack

**Approval of Consent Agenda**

1. Minutes from Board Meeting of May 18, 2021
2. Minutes from Budget Workshop Meeting of May 27, 2021
3. Tax Adjustments month of May 11 – June 9, 2021

Mayor Davis request a motion to approve the consent agenda. Commissioner McDowell made the motion and it was seconded by Commissioner Gilmore. The vote was unanimous and the motion carried.

**Adopt the Proposed Agenda**

Mayor Davis request a motion to adopt the proposed agenda. Commissioner McDowell made the motion and it was seconded by Commissioner Bethea. The vote was unanimous and the motion carried.

**Recognition:**

1. Town of Maxton recognition from R.B. Dean-Townsend Middle School

**Does any member have any known conflict of interest and appearances of conflict with respect to any matter coming before the board today? If so, please identify the conflict and refrain from any participation in the particular matter involved. NONE**

**Old Business:**

- a) Water/Sewer Rates

Mayor Davis request a motion to move water and sewer rates to Public Hearing meeting on June 24, 2021. Commissioner McDowell made the motion and it was seconded by Commissioner Gilmore. The vote was unanimous and the motion carried.

b) Herman Chavis Land Donation to the Town of Maxton  
Mayor Davis request a motion to not except land donation from Mr. Herman Chavis. Commissioner Gilmore made the motion and it was seconded by Commissioner McDowell. The vote was unanimous and the motion carried.

c) One Stop Early Voting  
Mayor Davis request a motion to table One Stop Early Voting to Public Hearing meeting on June 24, 2021. Commissioner McDowell made the motion and it was seconded by Commissioner Gilmore. The vote was unanimous and the motion carried.

**New Business:**

a) Maxton Housing Authority Seat (1)  
Mayor Davis reappointed Ms. Minnie P. Miller to the Maxton Housing Authority Board.

b) ABC Board Seats (2)  
Mayor Davis reappointed Mr. Larry Graham and Mr. Ritchie McCrimmon to the ABC Board.

c) Economic Development Strategic 5-Year Plan Committee Seat (1)  
Mayor Davis request a motion to reappoint Mrs. Cynthia Johnson to the Economic Development Strategic 5-year Plan Committee for another one (1) year term. Commissioner Gilmore made the motion and it was seconded by Commissioner McDowell. The vote was unanimous and the motion carried.

d) Robeson County E-911 Interlocal Agreement  
Mayor Davis request a motion to table Robeson County E-911 Interlocal Agreement to Budget meeting on June 24, 2021. Commissioner Womack made the motion and it was seconded by Commissioner McDowell. The vote was unanimous and the motion carried.

e) Town of Maxton Offender Labor Contract  
Mayor Davis request a motion to table Maxton Offender Labor Contract. Commissioner McDowell made the motion and it was seconded by Mayor Pro Tem Hutchinson. The vote was unanimous and the motion carried.

**Public Forum:**

Mayor Davis opened up the public forum and advised that there will be a limit of two minutes for speaking. Please state your full name, address, and phone number. The board and staff will not respond to individual comments or questions during the public forum. The appropriate staff member will follow up with all concerns as needed.

Mrs. Diane Dixon of 402 North Patterson Street Maxton, NC (910) 217-5400: Mrs. Dixon explained that the residents do not understand the reasoning for rate increases to water and sewer

prices and asked the Council to make it a part of community awareness to inform the community.

Mrs. Mary McNeil of 407 West Central Street Maxton, NC (910) 217-9214: Mrs. McNeil is concerned about the electrical hook-up on a utility pole at Beacham Park. She wants the town to service the pole before having any event at the park and she wants the Board to consider in its FY 21-22 budget an upgrade in the existing serve with the possibility of adding another serve pole on the other side of the park.

Mr. Michael Ellerbe of 606 Coral Street Maxton: Thanked the Mayor, Town Manager, and Council for the success in the vaccination and testing clinic.

## **REPORTS**

Police Chief:

- Calls for service in May 2021 were 1053.
- Police Departments Community Action Membership Program for businesses is in place. Officers will place a binder in the businesses and sign it at each visit to the business. It allows for additional community contact with the officers during their patrols. The program will begin in July 2021.
- 250 hours of training were conducted in the month of May 2021, in dispatch, leadership, North Carolina League of Municipalities Civil Unrest training, and grant writing.
- Department administrative vehicle has been repurposed for patrol and four (4) patrol vehicles that are in need of replacement.
- Operation Juice Box has resumed.
- Chief Nelson asked residents to participate in the Neighborhood Watch Program.
- Police Department job fair will be on June 16, 2021 at 2 p.m.
- Police Department staff will be volunteering at Recreation Games to assist parks and recreation.

Town Manager:

- Meet with Mayor Davis, Mayor Pro Tem Hutchinson, and a business owner to discuss the business owner's plan for the businesses he owns down Main Street.
- Commissioner Bethea suggested that the town continue to display banners down Main Street.
- The North Carolina Local Planning and Development Regulations Chapter 160D will not be completed by July 1, 2021. Management is looking for other ways to complete the requirement and offset the cost of \$20, 000.
- Manager has attended several classes with the administrative staff to gain knowledge in in areas that will help the town.
- Worked with the Maxton Chamber of Commerce on a Duke Energy Hometown Revitalization Grant that would help small businesses, but the grant proposal was not approved. Plans are to reapply for the grant next year when it opens.

Commissioners:

Commissioner McDowell mentioned that the Robeson County Offender Resource Department and Judge McIntyre are having a planning meeting on June 25, 2021, about helping offender with expungement of records at 120 West Sixth Street, Lumberton, NC, (910) 733-5022.

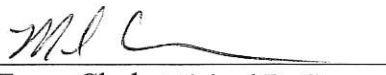
Commissioner Gilmore mentioned that the Town Beautification Committee has two vacant seats.

Commissioner Womack spoke of forming a committee starting in July 2021, to help keep the Town of Maxton clean. Volunteers for the committee should contact Commissioner Womack for participation.

**ADJOURN**

Mayor Davis request a motion to adjourn the board meeting. Commissioner Womack made the motion and it was seconded by Commissioner McDowell. The vote was unanimous and the motion carried.

  
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Mayor, Paul G. Davis

  
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Town Clerk, Michael D. Cousar