

CLASS TITLE: LABORER I

PURPOSE OF CLASS: Under immediate to general supervision, performs a variety of unskilled and limited semi-skilled manual labor tasks; performs related work as required.

EXAMPLES OF TASKS PERFORMED WITHIN CLASS: (Any one position may not include all of the tasks listed, nor do the examples necessarily include all of the tasks performed.)

Primary Tasks: Employees may work on the Refuse Collection Truck two days a week. This position will not drive the truck. Duties will be to empty refuse containers, using mechanical equipment into the refuse collection truck. Work is performed in varying traffic and weather conditions and will require employee to understand and exhibit at all times traffic and weather safety measures.

In addition to Sanitation collection responsibilities, the employee will work as a meter reader one week of the month and the rest of the time with the Public Works department doing various jobs as required by the Public Works Director. These tasks will include but are not limited to working with water and sewer, parks, streets, and any other function of the town except Police and Fire.

Works as member of public works crew; cleans ditches, gutters, culverts and other drainage structures; performs a variety of heavy manual tasks in the maintenance and repair of sidewalks, streets, driveways, and gutters; breaks pavement, pours and shovels asphalt, tamps and smooths asphalt; assists in laying water and sewer pipe, assists in making water and sewer taps, assists in making repairs of water and sewer lines, trims trees, reads water meters, mows grass with power mower, rakes and mulches leaves, trims shrubbery and hedges, waters grass and flowers, assists in the loading and unloading of stone, gravel, dirt, asphalt, and related materials and supplies, performs numerous general maintenance tasks and duties; assists in the cleanup of assigned equipment, may operate such equipment on occasion, performs minor maintenance on motorized equipment; performs other duties as required.

Equipment Operated: Hand tools, mowers, rakes, shovels, cleaning equipment, sewer rodder and various other minor tools and equipment associated with the specific assigned areas of responsibility.

Reporting Relationship: This position reports to the Public Works Director.

Working Conditions: Work involves considerable bending, walking, lifting, climbing, and light to heavy physical activity; exposure to inclement weather; some personal safety hazards involved in work. Employees are also subject to level III OSHA blood borne pathogens.

QUALIFICATIONS OF CLASS:

Education: Graduation from High School or a G.E.D and requires the ability to read and write.

Experience: No particular requirements.

Knowledge, Skills, and Abilities: Employee must, without assistance, be able to lift at least 50 lbs, climb steps, bend and stoop, ride on the back of the sanitation truck, and walk to and from pickup locations that often cross uneven and rough ground. Employee must be able to reason and be responsible for his or her safety and coworkers since much of the work activity is performed in traffic areas. Employee must be able to see with enough accuracy to see oncoming traffic threats,

containers and distinguish between differing levers and mechanical operation features. This position requires use of mechanical equipment, and manual tools such as but not limited to shovels, pliers, rakes, riding lawn mowers, and small power tools. Employee must be able to read and write both words and numbers and be able to accurately interpret numerical data from a mechanical dial. A CDL is not required.

Person hired will be subject to a pre-employment drug and alcohol test and review of their driving record and criminal history.

Special Requirements: Possession of a valid North Carolina driver's license.