

**TOWN OF MAXTON  
BOARD OF COMMISSIONERS TOWN MEETING  
September 21, 2021 7:00 p.m.  
Minutes**

The Board of Commissioners of Maxton, North Carolina met in formal session in the meeting chambers of the Town of Maxton Town Hall located at 201 McCaskill Avenue Maxton, North Carolina at 7:00 p.m.

In attendance were: Mayor Paul G. Davis, Mayor Pro Tem Virgil Hutchinson (absent), Commissioner Toni Bethea, Commissioner Elizabeth Gilmore, Commissioner Paul McDowell, and Commissioner Victor Womack.

Staff Present: Town Manager Angela Pitchford, Town Clerk Michael Cousar, Police Chief Na'Shayla Nelson, Officer Diandre Benoit, Public Works Director Preston McKenzie, Water and Wastewater Director Dennis Freeman.

**Formal Session: Call Meeting to Order-** Mayor Paul G. Davis

**Invocation:** Commissioner Womack

**Does any member have any known conflict of interest and appearances of conflict with respect to any matter coming before the board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.**

**Adopt the Proposed Agenda**

Mayor Davis request a motion to adopt the Proposed Agenda. Commissioner McDowell made the motion and it was seconded by Commissioner Womack. The vote was unanimous and the motion carried.

**Approval of Consent Agenda**

1. Minutes from Board Special Meeting August 10, 2021
2. Minutes from Board Meeting August 17,2021

Mayor Davis request a motion to approve the Consent Agenda. Commissioner McDowell made the motion and it was seconded by Commissioner Womack. The vote was unanimous and the motion carried.

**PUBLIC HEARING:**

1. CDBG-Neighborhood Revitalization (NR) Housing Grant

Mayor Davis opened the Public Hearing on the CDBG-NR Housing Grant. This was the towns' second public hearing on the CDBG-NR and its purpose to obtain public views and to allow responses from the public on this funding proposal that would help rehabilitate homes within the town. There were no comments made.

Mayor Davis request a motion to close the CDBG-NR Housing Grant Public Hearing. Commissioner McDowell made the motion and it was seconded by Commissioner Womack. The vote was unanimous and the motion carried.

**OLD BUSINESS:**

- a) Approval of CDBG-I (Infrastructure) Grant Administration Service Firm.

Mayor Davis request a motion to approve WithersRavenel for CDBG-I grant administration services. Commissioner McDowell made the motion and it was seconded by Commissioner Womack. The vote was unanimous and the motion carried.

- b) Approval of CDBG-I (Infrastructure) Grant Engineering Firm.

Mayor Davis request a motion to approve WithersRavenel for CDBG-I engineering services. Commissioner Womack made the motion and it was seconded by Commissioner McDowell. The vote was unanimous and the motion carried.

- c) Approval of Amendment to Proclamation of State of Emergency.

Mayor Davis request a motion to amend Proclamation of State of Emergency. Commissioner Gilmore made the motion and it was seconded by Commissioner McDowell. The vote was unanimous and the motion carried.

- d) Discussion on Resolution to Sale of Property on Florence Street, Parcels# 330401030 and 33040103001.

Mayor Davis request a motion to approve the sale of property on Florence Street, parcels# 330401030 and 33040103001. Commissioner McDowell made the motion and it was seconded by Commissioner Gilmore. The vote was unanimous and the motion carried.

**PUBLIC FORUM (2 MINUTES ONLY)** NOTE: Please state your full legal name, address, and phone number the board & staff will not respond to individual comments or questions during the public forum. The appropriate staff member will follow up if needed.

Mr. Robert Macy, 307 N. Florence Street, Maxton, 910-390-4131. Mr. Macy expressed frustrations of coming home to no water on Sunday September 12,2021, asked the Council to wave all late utility fees for the next couple of months due to delay in billing this month, and to suspend shutting off water for the next sixty (60) days.

Mrs. Helen McPhatter, 1218 E. Martin Luther King Drive, Maxton, 910-390-4131. Mrs. McPhatter questioned why she had a \$148.00 utility bill with only two people in the household with no leaks and wants the Council to rectify the issue of her high utility bill.

Ms. Aggie Deese, 106 Smith Street, Maxton, 910-844-5946. Ms. Deese stated she has a tenant with a \$140.00 dollar utility bill with no leak and wants help with the issue of the high utility bill.

Mrs. Mary McNeill, 407 W. Central Street Maxton, NC 910-217-9294. Mrs. McNeill wants the town to send the Oil Mill a letter to clean up its property as it is unsightly and causing animals to migrate in the area.

Mayor Davis request a motion to close Public Forum. Commissioner McDowell made the motion and it was seconded by Commissioner Womack. The vote was unanimous and the motion carried.

## **REPORTS**

Police Chief:

- Police Department is currently completing state audits for grants, dispatch (SBI reporting), and Juvenile Justice.
- Department has completed 100 hours of training in the month of August 2021. One officer started field training, one dispatcher in training, and other officers completing state mandated training.
- Department has four patrol vehicles that are in need of replacement.
- Residents asked to participate in the Neighborhood Watch Program.
- Department equipment needs and remedies:

Maxton Police Chief gave the Commissioners and residents in attendance a first look at newly acquired updated equipment consisting of new tasers, body cameras, surveillance equipment, and radios.

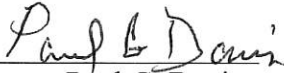
Manager:

- Updated Southern Software program has caused delays in utility and tax bills.
- Public Works is continuing to work on potholes in the town. The Town is looking to purchase a new roller to aid in fixing the potholes.
- Working on purchasing new welcome to Maxton signs.
- Work on the retaining wall by the railroad tracks will begin soon, but has been delayed due to weather.
- Work on the Learning Academy will begin next week.
- New bulletin board has been posted behind Town Hall and a replacement board for the Post Office is in the works.
- Chamber of Commerce will have a reopening ceremony on Thursday September 30, 2021.

Commissioner Womack wants the town to purchase a digital sign to place in the park behind Town Hall to be more professional and eliminated a lot of problems and Commissioner Bethea cleanup will be on October 18, 2021, at 10:00 a.m.

## **ADJOURN**

Mayor Davis request a motion to adjourn the meeting. Commissioner McDowell made the motion and it was seconded by Commissioner Gilmore. The vote was unanimous and the motion carried.

  
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Mayor, Paul G. Davis

  
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Town Clerk, Michael D. Cousar